

Minute of Cycle Chesterfield AGM 14/11/23 (held at Chesterfield Community Centre)

Present: Chris Allen (Chair,) Alastair Miekle (Secretary), Martin Farr (Treasurer), Jason Dent (Newsletter), Ian Mateer (Membership), Kathy Farr (minute taker), Joe Clarke, Graeme Challands, Lisa Hopkinson, Alan Ashburner, Tony Ford

Apologies: Dean Sas (social media), Nigel Vernon, Paul Chapman, Laura Eden, Megan Cook, Chris Radcliffe, Tom Hardwick, Celia Hardwick, Barbara Sansome, Sharon Stone

1. Chris welcomed everyone to the meeting and all present introduced themselves

2. Treasurer Annual Report

Martin shared copies of the annual financial balance sheet (1/7/22 – 30/6/23)

Total income: £1331.92

Total expenditure: £1403.67

Net reduction on year: £71.75

Starting balance: £4053.11

Total carried forward: £3981.36

There were 5 payments for newsletters due to a delay in payment for one newsletter that was printed in the previous financial year.

Income is entirely from memberships and donations. From bank statements, it is not possible to distinguish memberships from additional donations made by members using the online membership system.

Buying promotional items (badges, stickers etc) linked to the Cycling Festival June 2023 cost approx. £250 but this was seen as an investment in the group by generating publicity and raising the profile of the new logo. The Cycling Festival led to an increase in membership

There remains a stock of promotional items for use at future events

Martin proposed that the financial year end for the group should be moved to end Sept as this date is more suitable prior to an AGM in November. This would mean that the next financial report would cover a 15 month period. **This proposal was accepted.**

3. Secretary Report of Year

Alastair reported on key activities and events for the year as follows:

- Rebranding to Cycle Chesterfield - name change and new logo
- Installation of Sheffield Bike stand at Mastin Moor Community Gardens
- Engineering works by DCC contractors has commenced on the East-West route
- Alastair & Lisa have been involved in meetings relating to planning issues within the Waterside Development site, specifically on plans for cycle use bridges to link the site to the TPT.
- Lisa represented walking and cycling interests at the planning enquiry into the Woodall Homes Development site. The enquiry inspector agreed in principle that the

developer should fund contributions to active travel infrastructure outside of the housing site which is a positive outcome.

- DCC have not reinstated the quarterly Cycle Liaison Meeting which means that there is no regular forum for dialogue with DCC
- Cycle Chesterfield organised a successful Chesterfield Cycling Festival to coincide with national Bike Week (June 2023). Thanks to Martin and Kathy for planning and leading the majority of the rides, supported by other members of the group. There was also a successful cycle film night at Brampton Brewery.
- A working group has been set up to start to plan another Cycling Festival for June 2024. We hope to offer a variety of local rides to showcase our cycle infrastructure and also to offer one or more social events to promote and celebrate cycling.
- There were two Cycle in Style rides in 2023. The group wants to **record its thanks to Nigel Vernon** for organising these events over recent years.

4. Membership Report of Year

Ian reported that although membership numbers had been in decline, the membership number has been rising steadily again over the last few months and currently stands at 218.

The online membership system now gives a renewal date for all memberships as 1st Jan. All memberships have now been migrated over to this date which is easier for administration purposes. Membership payments by cash or cheque is still available.

We hope that all members will renew in January 2024 but a review by the committee may be needed if there is any significant drop off. The group relies on membership renewals and additional donations to cover its running costs.

Ian estimated that additional voluntary donations amount to over 20% of the group's income.

5. Election of Officers 2023/24

Chris confirmed that he is standing down as Chair, having undertaken the role for the last 12 months in a "caretaker" capacity

There have been no new nominations received for the vacant positions of Chair, Vice Chair or Membership Secretary.

It was proposed that the group could operate with a rotating Meeting Chair from within the current committee. **This was agreed in principle.**

It was proposed that the position of Vice-Chair should be removed as this has been vacant for a number of years. **This was agreed.**

The Membership Secretary is leaving the area at some point in 2024 but is willing to continue to manage the online system until a handover is completed to another person.

Martin is willing to move from Treasurer to Membership if no-one else comes forward

Tony Ford is willing to join the committee but would prefer to shadow initially to learn more about what the different roles might entail.

All other committee members are willing to continue in current roles.

The committee structure was agreed as follows:

Secretary: Alastair Mickle

Treasurer: Martin Farr

Membership: Ian Mateer (with notice of need to handover)

Newsletter: Jason Dent

Social Media/Website: Dean Sas

Committee Member: Tony Ford

Kathy and Dean to continue to take meeting minutes

Lisa proposed thanks Chris for his time as Chair of the group and to the other committee members.

In recognition of their significant contributions made as part of Chesterfield Cycle Campaign/Cycle Chesterfield, the committee has proposed that Chris Allen and Joe Clarke be offered Honorary Life Memberships which both have accepted.

Chris gave his thanks for the support of the membership during his time as Chair.

Joe paid tribute to the success of over 30 years of work by the group for the benefit of cycling in and around Chesterfield.

The group now has 4 Honorary Life Members: Chris, Joe, Barry Kay, Pam Kay

