

## Cycle Chesterfield Monthly Meeting 12/03/24

(held at Chesterfield Community Centre)

**Present:** Alastair Miekle (Secretary), Martin Farr (Treasurer), Ian Mateer (Membership), Dean Sas (Social Media), Tony Ford (Committee) Chris Allen, Alan Ashburner, Kathy Farr (minute taker), Sharon Stone, Malcolm Ward

**Apologies:** Nigel Vernon, Barbara Sansome, Jason Dent, Graeme Challands

Dean agreed to chair this meeting

**Minutes of previous meeting 13/2/24:** approved

### Updates on actions:

	<b>ACTION</b>	<b>Progress</b>	<b>Owner</b>
1	Cycle friendly employers scheme	Fliers are ready. TF is finalising the promotion pack. Sub group to meet to discuss next steps	TF/MF/AM
2	CC promotional events at Dr Bike sessions 2024	To commence April 2024 AM to send email to members 10 days prior to each event to ask for volunteers 1 <sup>st</sup> Sat of month 9.30 – 1 (two shifts) CC promotional leaflets available and support offered for new volunteers on what to say & do Additional Dr Bike workshop for women on Sat 23 <sup>rd</sup> March at St Thomas	AM
3	Zoom subs	Alignment with Transition <b>DISCHARGED</b>	
4	Newsletter	Include an email call for member to submit articles for next edition (May)	AM
5	Cycle map	AM has been finalising amendments and sharing for checking <b>DISCHARGED</b>	
6	Cycle map	Final costings/funding bid for discussion Ready for launch at Cycle Festival 2024	AM/MF
7	Staveley waymarker adoption	No update	CA
8/ 9	Tapton waymarker adoption	Undercoating now applied, top coating to be completed. Paint supplied by B&Q	CA/TF
10	Cycle Festival June 2024	Planning group meeting 15/3/24	MF/AM/D S SS/KF/TF

### Treasurer Report MF

Current balance 12/3/24 stands at £4525. This is a drop of £20 since the start of February

Since last month's report, income received from membership renewals, DCC donation towards Festival, Spire donation. Expenses paid out for Zoom & monthly internet hosting fee and newsletter. Pending payment for postage of newsletters.

A discussion took place about reviewing the postal list because this amounts to approx. £50 per newsletter. It was felt that more newsletters might be hand delivered by bike if new volunteers were sought for distribution to some locations.

## **Membership report: MF**

197 paid up members

The date for all online membership renewals is now set at January, however there are around 20 memberships that have not been renewed after 3 reminder emails.

A smaller proportion of members still prefer to pay by Standing Order or cash/cheque on other payment renewal dates.

IM is standing down as Membership Secretary at this meeting because he is moving away from the area. Ian was thanked for his work as Membership Secretary, in particular for setting up the online membership system and previously for helping with the website.

Ian suggested that more members could be encouraged to receive the newsletter by email to save on printing costs and distribution.

MF will act as temporary Membership Secretary until the vacancy is filled

MF will send out one final email message to encourage outstanding online members to renew.

## **Secretary Report AM**

AM received a request from Graeme Challands about writing to the South Yorkshire Mayoral Authority about opening up cycle links alongside the Barrow Hill rail route from Chesterfield to Sheffield. AM to discuss with GC and agree any submission on behalf of Cycle Chesterfield.

Clearance work by the Canal Trust has started on the Staveley Canal Bridge. AM has noted that the amended cycle path design that is being installed will not comply with LTN120. Cycle Chesterfield and Sustrans have written to the Canal Trust to raise these concerns.

May Day 2024 – Cycle Chesterfield is not running a stall this year as it did not generate many volunteers or enough public interest last year.

## **Planning Report AM**

Application for flats on corner of Park Rd & Baden Powell Rd. Very compact site with no car or cycle parking provision. AM will write to object to lack of cycle parking.

Application for flats on Brewery St includes a 2 tier bike store to hold 52 bikes – good news!

## **Social Media Report DS**

Website updated with new constitution adopted in Feb 2024

A review of the website pages text and other updates are in progress

DS suggested adding a “How to get involved” page to website - agreed this is a good idea

DS will be providing regular social media updates in the run up to the Cycle Festival

## **Discussion items**

### **Updated Cycle Map**

4PointMapping hold the existing graphic design for the map and are working on updates sent to them by AM. The map has been expanded to include links into the Clowne Greenway from Staveley/Poolsbrook and the full East-West route.

A new photo will be needed for the cover. Ideally this should show either a family group or a wide range of different people using bikes.

Costings for updating the plan and associated graphics is around £800.

Proposed printing of 3000 copies of the new map will be around £750

MF is submitting a funding bid before end March to Chesterfield Borough Council for the printing costs. This would enable the widest possible distribution across communities and local employers. If successful, the CBC logo should be added.

## **Chesterfield Cycling Festival 2024 (7<sup>th</sup> – 16<sup>th</sup> June, National Bike Week)**

The planning group (Alastair, Martin, Dean, Kathy, Sharon, Tony) will meet on 15<sup>th</sup> March to progress.

The proposal is to run an event or ride every day during the festival.

More volunteers from amongst our membership will be needed to help run some of the events eg, Holmebrook Valley Park Fun Day (Sat 8<sup>th</sup> June 11 - 3) or Emily Chappell Talk at Library (Thurs 13<sup>th</sup> June 7 – 9)

Rides will be bookable in advance through Eventbrite or a similar platform

Several of the rides will showcase the East-West route which should be completed soon.

## **Objectives for 2024**

1. Cycle friendly employers - the sub group will meet to progress the project. Discussion still to take place as to which employers to approach when ready to start to promote the scheme.

2. Cycle infrastructure maintenance reporting by members

Website will be updated once the reporting process has been agreed by the committee

The idea is for members to report maintenance issues directly to DCC and also to Cycle Chesterfield so that a (bi) monthly group report can be compiled to highlight common issues.

A discussion took place about the complexity of ownership and maintenance of the cycle infrastructure network in and around Chesterfield including DCC, CBC, private landowners who do not maintain shrubbery that grows on to paths and permissive paths.

Sharon Stone asked whether only members will be able to submit reports or whether it would be open to all. Agreed that it could be open but there should be a clear explanation that Cycle Chesterfield are not responsible for any maintenance but will only pass on any reports to the relevant authorities.

Chris Allen is in discussion with Groundworks as to how best to get volunteers involved in maintenance as there are insurance/liability/safety and permission issues to consider.

MF will draft an email for sending to all members to explain the project aims and process.

## **Any Other Business**

1. Chris Allen is involved with plans to draw up a new Bolsover Loop Cycle Route (28 miles) in liaison with partners such as the National Trust at Hardwick

2. Tony Ford attended the CBC Climate Change Forum on 6<sup>th</sup> March to represent Cycle Chesterfield. The meeting gave an update on the Council's Climate Change Plan for 2024/5 with further group discussion about possible community-led projects or priorities for action by the Forum. The CBC Comms team appear to want to pro-actively promote the Chesterfield Cycle Festival 2024 and any other community-led active travel projects. Next Climate Change Forum is 6<sup>th</sup> June. New individual Forum members are welcome: contact [climate@chesterfield.org.uk](mailto:climate@chesterfield.org.uk) to express interest

3. D2N2 Mayoral Election lobby of candidates.

Based on consultation meetings and written submissions, Cycling UK have drawn up a set of manifesto proposals for submitting to the candidates.

MF read through the broad proposals and it was agreed that Cycle Chesterfield will sign up to the plan. MF will action sign up.

4. Further Website update ideas

MF proposed that the website could provide a short biography for each of the Honorary Members to tell the story of their contribution to Cycle Chesterfield.

MF suggested that the website could provide a link to Cycling UK articles or news updates of possible interest to members so they feel part of the wider cycling community

5. MF and KF will attend On Yer Bike Belper on Sat 16<sup>th</sup> March to promote any links and share ideas that might be useful for the Cycle Festival

Meeting ended 9pm. Thanks to all who attended.

**The next meeting will be Tues 9<sup>th</sup> April 7pm online (zoom)**

### Ongoing actions

	<b>ACTION</b>	<b>Next steps</b>	<b>Owner</b>
1	Cycle friendly employers scheme	TF is finalising the promotion pack. Sub group to meet to discuss next steps	TF/MF/AM
2	CC promotion at Dr Bike sessions 2024	To commence April 2024 Email members 10 days prior to each event to seek volunteers	AM
3	Newsletter	Email call for member to submit articles for next edition (for distribution late May prior to Cycle Festival)	AM/JD
4	Newsletter	Reduce postal distribution by reviewing bike delivery options and seek volunteers	AM
5	Cycle map	Update on seeking funding Ready for launch at Cycle Festival 2024	AM/MF
6	Staveley waymarker adoption	Any update	CA
7	Tapton waymarker adoption	Top coating to be completed.	CA/TF
8	Cycle Festival June 2024	Update on programme, publicity plan, volunteers and funding	MF/DS/AM
9	Website	Update pages on how to get involved, cycling UK links, honorary member profiles	DS
10	Website	Review of text to ensure existing pages are up to date	DS/MF
11	Cycle infrastructure maintenance reporting	Email to members to explain the process Agree and set up bi-monthly reporting process	MF

